



Intramural Sports

Dear Flag Football Clinic Participant:

We are glad that you have decided to apply for a position as an Intramural Sports Official! A great deal of preparation has gone into the clinic that you are about to experience. It is our goal to prepare each and every participant to have an equal opportunity to obtain a position in our Program.

To have the best opportunity to be hired, you must attend all three sessions of the clinic for your sport. Each session has been carefully planned. Missing any portion of the clinic may leave you unprepared for your evaluation on the final night of the clinic. In addition to the clinic, you will be required to take an **examination on bCourses** on the last day of your clinic. The Clinic Crew Chief will have more information regarding the online examination for your sport. You can choose either clinic week, but you must attend all three sessions of that week's clinic. The dates are as follows:

Flag Football Clinic #1

Sunday, January 26th, 2020	8:00pm - 10:00pm	RSF 2nd Floor IM Office (Basic Instruction)
Monday, January 27th, 2020	8:00pm - 10:00pm	Maxwell Field (Mechanics and Scrimmages)
Tuesday, January 28th, 2020	8:00pm - 10:00pm	Maxwell Field (Practical Evaluation)

Flag Football Clinic #2

Monday, February 3rd, 2020	8:00pm - 10:00pm	RSF 2nd Floor IM Office (Basic Instruction)
Tuesday, February 4th, 2020	8:00pm - 10:00pm	Maxwell Field (Mechanics and Scrimmages)
Wednesday, February 5th, 2020	8:00pm - 10:00pm	Maxwell Field (Practical Evaluation)

Specifically for the Flag Football Clinic:

1. Dress prepared to officiate flag football - wear shorts or sweats and comfortable athletic shoes.
2. Bring a pen and pad of paper to take notes.

All participants will be notified of their hiring status via email no later than **Friday, February 7th, 2020 – 12:00pm**. If you are hired you must attend:

- A hiring meeting either **Monday, February 10th, 2020 (5:00pm)** in the **RSF 3rd Floor Conference Room** or **Wednesday, February 12th, 2020 (5:00pm)** in the **Haas Pavilion Club Room**.
- A **New Staff Orientation and All-Staff Meeting** on **Wednesday, February 12th, 2020 at 6:00pm** in the **Haas Pavilion Club Room**. Failure to attend this meeting will result in the loss of your job.
- A **First Aid/CPR/AED course – classroom or blended (classroom and online) before April 1st - American Red Cross certifications only**.

All **Re-hires** must also attend the All-Staff Meeting on **Wednesday, February 12th, 2020 at 6:00pm** in the **Haas Pavilion Club Room**. Failure to attend this meeting will result in the loss of your job.

It is never possible to determine the exact number of Sports Officials that will be needed in advance of the clinics. This number will be determined by the number of teams that sign into leagues for this sport and the number of returning officials. We encourage you to be persistent. Do not be discouraged if you are not hired at your first clinic - many of our staff members were not hired at their first clinic.

If you should have any specific questions during this clinic, feel free to approach a member of the Clinic Crew. Specific issues regarding attendance, selection criteria or mandatory meetings should be addressed to Josiah Riley, Graduate Intern (ucbim@berkeley.edu).

We are glad you are considering the Intramural Sports Program for employment. We feel we offer one of the best job opportunities for students at Cal. If we can be of any assistance to you, please feel free to contact us at (510) 643-6822 or stop by the Intramural Sports Office on the second floor of the RSF. We wish you the best of luck at the clinic!

Sincerely,

Vince Cortés
Director, Intramural Sports

Josiah Riley
Graduate Intern, Intramural Sports